



Agenda: ECC GSP

East Contra Costa GSA Working Group

When: Wednesday April 8, 2020, 10:00 a.m. to 11:00 a.m.

Where: Conference Call: 530-207-5787; Conference ID: 7419-2079#

Attendees: Bill Brewster, Debbie Cannon, Eric Brennan, Jill Mosley, Megan Murray (Stantec), Mike Davies Nacho Mendoza, Nick Janes, Paul Seger, Tracy Shearer, Vicki Kretsinger

Meeting Summary:

1. Eric noted the City will return the draft DWR Prop1/68 grant agreement and related documents by the deadline today (April 8, 2020) and can now use DocuSign to sign by May 15th, DWRs requirement in order to receive funds in a timely manner.
2. Today Eric will send LSCE the City’s first quarter hours to include in the Progress Report PR6 for submission April 10, 2020. Chris Ehlers is retiring April 29th and the Billing Rate Sheet will need to be updated with his replacement.
3. Missing MOU signature pages (e.g., CCC, CCWD, ECCID) are due by Friday. LSCE will contact ECCID to request the new signature page.
4. Updating GSA webpage on SGMA portal, Bill is aware that uploaded documents are not showing up on the public portal and will check on why. Please email/call him if you have any trouble with the upload.
5. Megan Murray gave a “smashing” (Paul Seger’s word) presentation on potential substitutes for the in-person meeting if it needs to be cancelled due to COVID-19 concerns. Ryan (in absentia) preferred a Webinar to present a ½ hour concise meeting to cover the basic understanding of the groundwater basin and describe to interested parties how the GSP impacts the individual. Eric liked the video presentation and Mike Davis suggested that both a video presenting the material and an opportunity for public interaction is ideal. This will be discussed further at the Monday April 13, communications committee meeting. Nick Janes noted that BBID, as part of the GSA cost share requirement, may be willing to produce the video.
6. Review of individual GSA websites by Lisa/Stantec is on hold; she recognizes that there are more critical things entities are dealing with right now. However, all websites are in currently in compliance.
7. DWR Update: DWR and LSCE will exchange monitoring procedures for this unprecedented Covid-19 era.

Agenda

#	Item	Presenter
1.	GSP Updates <ul style="list-style-type: none"> • GSP Draft Sections 1 and 2 will be sent to GSAs one more time for review and will be posted on ECC website for public comment (April 10). Lisa Beutler is preparing a link that interested parties use to provide comments in Survey Monkey, which will then be organized by Section and subsection (ready April 15). 	Debbie

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	<ul style="list-style-type: none"> • GSP Chapter 3 to GSAs by next week. Return edits by end of April. • Groundwater/surface water data received from nearly all entities. LSCE is finalizing model files. • Ryan contacted Jeff Conway RD 800 requesting continuation of water level monitoring of 3 wells (BD_1,2,3) southwest of TODB and will follow up with a call. • Interbasin Coordination: calls with Tracy Subbasin and Eastern San Joaquin Subbasin will be scheduled for end of April. 	Debbie																																								
2.	<p>Grants:</p> <ul style="list-style-type: none"> • Status of COB disbursement of excess Prop 1 Grant funds to GSAs. GSAs will be invoiced monthly for LSCE work. GSAs will pay \$10K/FY each for GSP costs and keep Grant funds available for payment of LSCE GSP work. • COB is working on agreement with DWR that combines Prop 1 (Round 2) and 68 (Round 3) Grant funds for the ECC Subbasin GSP. Prop 68 funds of \$970,000 and \$108,600 reappropriation of Prop 1 funds available in FY 21/22 with a less than \$358,900 cost share requirement. • LSCE will be requesting Outreach & Communication hours (2019 & 2020) from GSAs in April 2020 for the Prop 68 Grant Cost Share. • LSCE is preparing a 7/2020 to 6/2022 budget proposal for GSP development. An amendment will be required in 7/2021 when Prop 1 funds are available. 	Eric/ Debbie																																								
	<p>Prop 1 Grant Progress Reports</p> <ul style="list-style-type: none"> • Brentwood received payments for PR1-4. PR5 (4th Qtr 2019) submitted Jan. 2020. 1st quarter 2020 (PR6) will include SJC invoice/hours and is due April 10, 2020. 	Eric/ Debbie																																								
3.	<p>Update GSA Information on SGMA Portal https://sgma.water.ca.gov/portal/#gsa</p> <p>a) MOU to be signed by March 2020. See table below, some agencies to re-sign due to change in signature blocks on the page. GSAs send original signature page to Janet at COB.</p> <table border="1" data-bbox="326 1423 1222 1793"> <thead> <tr> <th></th> <th colspan="2">MOU Signature Page Tally</th> <th>Resolution Status</th> </tr> <tr> <th>Agency</th> <th>Date Signed</th> <th>Sig. Page Sent to Ryan/LSCE</th> <th>Approved</th> </tr> </thead> <tbody> <tr> <td>Antioch</td> <td>Approved</td> <td>Yes</td> <td></td> </tr> <tr> <td>BBID</td> <td>2/18</td> <td>Yes</td> <td></td> </tr> <tr> <td>Brentwood</td> <td>25-Feb</td> <td>Yes</td> <td>Yes</td> </tr> <tr> <td>CCC</td> <td>2/11</td> <td>re-sign</td> <td>Yes</td> </tr> <tr> <td>CCWD</td> <td>3/18</td> <td>Missing</td> <td></td> </tr> <tr> <td>DWD</td> <td>22-Jan</td> <td>Yes</td> <td>Yes</td> </tr> <tr> <td>ECCID</td> <td>10-Mar</td> <td>Missing</td> <td></td> </tr> <tr> <td>TODB</td> <td>approved</td> <td>Yes</td> <td>Yes</td> </tr> </tbody> </table> <p>b) Updated Resolutions to form GSAs—to be completed and uploaded by April 2020.</p>		MOU Signature Page Tally		Resolution Status	Agency	Date Signed	Sig. Page Sent to Ryan/LSCE	Approved	Antioch	Approved	Yes		BBID	2/18	Yes		Brentwood	25-Feb	Yes	Yes	CCC	2/11	re-sign	Yes	CCWD	3/18	Missing		DWD	22-Jan	Yes	Yes	ECCID	10-Mar	Missing		TODB	approved	Yes	Yes	Debbie
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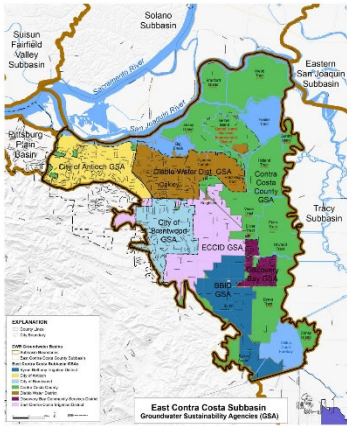
#	Item	Presenter
	<p>c) Updated maps and GIS files upload to GSA SGMA Portal. (Ryan emailed DWR 3/9/20)</p> <ul style="list-style-type: none"> ○ Ryan/County will send out directions on how to upload maps/MOU/Resolution once receive information from DWR. The final MOU with signature pages will be included in this email for GSAs to upload. <p>d) Timing: upload prior to Prop 68 contract signing (April 2020). Ryan to send out specific upload directions.</p>	
4.	<p>GSP Outreach & Communication:</p> <ul style="list-style-type: none"> • Next Communication Committee Conf. call Mon. April 13, 10 am with Lisa Beutler. • Public meetings planned in 2020 to present GSP information to interested parties <ul style="list-style-type: none"> ○ July meeting options <ul style="list-style-type: none"> ○ July 9th 3:30-5:30 pm at Big Break Regional Shoreline: SGMA 101 (DWR/Bill and Lisa Beutler), GSA panel, and ECC Hydrogeologic Conceptual Model/Groundwater Conditions (LSCE). ○ Other options: See attached list. ○ October/Nov 2020: Sustainability Criteria and Representative Monitoring • Lisa to provide website improvements/recommendations and to include Survey Monkey tally of GSP Chapters comments on ECC GSP Website. Lisa to call CCWD about ECC Website and individual GSAs with suggested improvements. • Newspaper notification about ECC Subbasin GSP that: 1) April 20th—for Chapters 1 and 2 ready for review; 2) June/July 2020, GSP meeting at Big Break (or virtual/online) in Brentwood Press • FAQs: Stantec to produce FAQ for ECC Subbasin. What questions will interested parties have that can be addressed in the document (Paul Seger working on this). • Megan Murray (Stantec) is sending a link to Survey Monkey for GSAs to immediately report meetings where ECC GSP/SGMA are discussed (O&C). 	Debbie
5.	<p>Other Project Updates DWR updates Future meetings—expect to be conference call for the foreseeable future.</p>	Bill Brewster Debbie

Attachment: Options for Virtual/Reduced Persons Outreach Meetings (pdf)

ACTION ITEMS March 2020

ITEM	OWNER	DUE
1. SGMA Portal-Instructions on how to upload GSA information. Send final MOU to all GSAs.	Ryan	April 10
2. Upload to SGMA portal: MOU, Resolution, Maps, GIS files	All	April 2020
3. RD 800 contact/follow up regarding request to monitor wells	Ryan	April 2020
4. Water Data for modeling	CCWD/ Delta Diablo	April

ITEM	OWNER	DUE
5. Run ECC GSP notice in Brentwood Press that draft Chapters 1 and 2 are ready for review.	Ryan	April 20, 2020
6. Post GSP Chapters 1 and 2 on ECC Website with portal for public comment.	Jill	Ap 10, 2020
7. Survey Monkey Running for Chs 1 and 2	Lisa	April 15
8. Review GSP Chapter 3	All GSAs	End of Ap 2020
9. Provide questions that interested parties might have that can be included in the FAQ sheets being developed.	Paul Seger All GSAs	April 2020
10. All GSAs send outreach and communication hours for 2019-present for Prop 68 in response to LSCE email April 1 st .	All GSAs	1 st April 2020
11. New Monitoring Well Installation (part of Prop 1 grant available 7/1/2021) a. Review property owner contact b. LSCE work with Antioch and TODB to locate favorable monitoring well location	Ryan/ LSCE Antioch/ TODB	Spring/Summer 2021
How will new monitoring wells be maintained and monitored?		
12. Projects and Management Actions: Developed by end of 2020. Need costs and benefits to achieve sustainability goals.	All	End of 2020
13. A) Prepare FAQ sheet for review by GSAs (add to website and have for handouts. B) Send spreadsheet for GSA GSP activities quarterly.	Lisa Lisa	A: B: Jan, Ap, Jul, Oct.



Options for Virtual/Reduced Persons Outreach Meetings East Contra Costa (ECC) Subbasin Groundwater Sustainability Plan (GSP) Coordination

The ECC Communications Committee has scheduled an outreach meeting on July 9, 2020, at Big Break Recreational Park. The purpose of this meeting is to inform and educate the public about SGMA, the East Contra Costa Subbasin, and the GSP process. Due to COVID-19, there is a need to develop a Plan B option for this in-person meeting. The options are listed below, with the pros and cons discussed in the next section. **As GSA representatives, please review, discuss, and select which option you'd like to move forward with.**

Virtual Options

1. Webinar
2. Pre-record meeting
3. YouTube video/series
4. "Office Hours" Q &A

Reduced Persons Option

1. Live webcast of meeting with small/no audience
2. "Office Hours" Q &A

1. Virtual Options

1. Webinar

A webinar would be an all virtual meeting where both the speakers and audience call or login. The content would be shared in real-time over a conference platform like GoToMeeting. Both audio and visual content can be shared with the audience.

Pros: Reduces safety concerns, minimal cost, easy to set up. Sessions can be recorded for later viewing.

Cons: May limit participation to those who are available at a certain time and have an internet connection; introduces possibility of technology issues.

2. Pre-recorded Meeting

A pre-recorded meeting first requires the speakers to record their presentation virtually or come in person and have an assistant record. Then a technician would compile and edit the presentations into one cohesive recording. The recording would be shared on the various GSA websites via a streamable link.

Pros: Highly accessible, provides something to point back to

Cons: Logistics of recording and editing can become complicated, requires IT time and effort

3. YouTube Video/Series

A YouTube video or series would cover topics such as SGMA background, groundwater conditions, GSPs, and so on. The video can be produced in several ways, depending on time and resources. For a low-budget version, a presenter could talk over PowerPoint slides as was done for the Delta-Mendota subbasin. This video has received 14 views. For a high budget version, animated infographics, video clips, images, and other media would be assembled into a video as was done for the Turlock subbasin. This video has received 320 views. The links to the example videos can be found in the References section.

Pros: Very accessible, can be used for different events, can be done in conjunction with other outreach efforts

Cons: Can be costly depending on production value

4. Office Hours Q&A Virtual

The Office Hours Q&A would operate similarly to a webinar: a conference link would be distributed, participants would call or login, and speakers would be on the line. However, this structure would be more informal and open ended. Participants would be able to ask or submit a question, and the relevant speakers would answer the question.

Pros: Low cost, easy to implement, requires less preparation than a webinar

Cons: Could limit participation, participation in an event like this is unknown

Reduced Persons Option

1. Live webcast of meeting with small/no audience

To produce a live webcast, all presenters would be gathered at Big Break Recreational Park. Using video recording equipment, the meeting would be broadcasted live and accessible using a distributed link. This option can be performed with a small audience or no audience. For a small audience, the members would be those who RSVP'd. Local, State, and Federal guidelines regarding the number of people who can gather would be strictly adhered to.

Pros: Reduces safety concerns, minimal cost, easy to set up

Cons: Limits accessibility to those who are available during the meeting and have internet connection, opens possibility of technology issues

Office hours

2. Office Hours Q&A Small Audience

To do a live session, the Office Hours Q&A would operate similar to the live webcast, except it would be broadcast from one or more of the GSA offices. A conference link would be distributed, participants could call or login, and a limited number of participants would be allowed to meet at the Q&A location(s). Participants would be able to ask or submit a question, and the relevant speakers would answer the question.

Pros: Low cost, easy to implement, requires fewer speakers and less preparation than a live webinar.

Cons: Could limit participation, participation in an event like this is unknown

References

Delta-Mendota Subbasin Video: <https://www.youtube.com/watch?v=n6QLKlHK-uo&feature=youtu.be>

Turlock Subbasin Video: https://www.youtube.com/watch?v=JflcNqEdm_A&t=28s