



Meeting Summary

East Contra Costa (ECC) Subbasin

Groundwater Sustainability Plan (GSP) Coordination

Facilitation Services – Technical Team Coordination

When: Wednesday, January 29, 2020, 10:00 a.m. to 11:10 a.m.

Location: Phone Meeting

Mtg Goals:

1. Review Overall Project Schedule
2. Outline action items to prepare for Public Meeting

Present: Jill Mosley (Contra Costa Water District), Eric Brennan (City of Brentwood), Ryan Hernandez (County of Contra Costa), Aaron Trott (East Contra Costa Irrigation District), Nacho Mendoza (Diablo Water District), Debbie Cannon (LSCE), Vicki Kretsinger (LSCE), Lisa Beutler (Stantec), Megan Murray (Stantec)

Absent: None

Handouts: Meeting Workbook (PDF)

Action Items:

#	ITEM	OWNER	TIMEFRAME
1.	Call Big Break Recreational Park about June 2020 availability	Megan	Feb 14
2.	Add “Changes to Charter” and “Decision Making” section	Lisa	March 16
3.	Work on ECC SGMA Website	Lisa and Jill	February- March
4.	Set up discussion regarding making SGMA more accessible on City of Brentwood, City of Antioch, and Contra Costa County websites	Megan and Lisa	February
5.	Schedule next meeting	Schedule next meeting	ASAP
6.	Reach out to County Supervisor Diane Burgis RE June 2020 meeting	Ryan	March 1
7.	Contact land use/planning department about development within urban development line	Ryan	March 1
8.	Review FAQs and determine if additional topics are need	All	March 15

Discussion Items:

1. Review of Communications Team Charter

- The Communications Charter addresses “What does this group do and what is their authority?”
- Lisa discussed additional unique information to be included. No modifications were made to key tasks, roles and responsibilities, and ground rules
- Minor modifications were made during the meeting to some of the names
 - Under Resources section “GSP coordinating committee”—changed name to GSA Working Group
 - Under Membership section, Contra Costa agency needs to be edited to Contra Costa Water District
- 2 new sections will be added by Lisa
 - “Changes to the Charter” in the event changes are needed
 - “Decision making section”; the group determined they are a consensus body, not voting. If there is a larger issue at hand, they will take it back to the GSA Working Group (internal working vs policy)
- Not going to take the Charter to the GSA Working Group for approval

Next Steps:

- Lisa will provide updated Charter for next meeting (**Action Item #2**)

2. FAQs

- Lisa provided a sample of existing FAQ sheets being used by SGMA.
- There is a lot out content out there, and the GSAs can add more based on topics.
- Ryan suggested it would be helpful to have some information regarding the impact to private wells (domestic and ag) – explain what de minimis use is.
- Will not be included in Charter because FAQs can change

Next Steps:

- All will review to see if additional topics are need (**Action Item #8**)

3. Planning for Public Meeting

- June 2020 Outreach Meeting proposed time and location: June 2020, Big Break Regional Park from 3:30-5:30
 - Megan to call office and check availability; Ryan regularly works with Mike Moran to schedule meetings and have refreshments provided (**Action Item #1**)
 - Hour or two meeting length, 3:30-5:30 suggested time to avoid issues with traffic and conflicts with work
 - All concurred on the time and location
- Meeting Content

- Potential for SGMA 101 Presentation (Bill Brewster from DWR or someone else from his department) – Discussion about the audience with the presenters is important to make sure information is relevant.
- LSCE to provide GW conditions and Chapter 1 and 2 highlights
- Sustainability criteria
 - Included in SGMA 101 presentation or in a panel
 - Discussed desire to keep it high level and about the policy
- Outreach

Targeted Audiences and Methods (Note: The outreach methods were approved at the end of the meeting)

 - Rural private well owners; *Outreach method: targeted/postcard*
 - What does this mean for me and my water? Tailor presentation to that question
 - Mobile homes parks
 - They were contacted as part of the basin modification via a postcard (think it's less than a 100); all have the list developed by Mike Yeraka
 - Environmental organizations; *Outreach method: targeted/newspaper ad*
 - Delta related entities that may show up--Restore the Delta, Save the CA Delta Alliance, Friends of Marsh Creek
 - Developers; *Outreach method: targeted/newspaper ad*
 - Urban limit line (what may be developed within this line?) Ryan to follow-up with land use folks (**Action Item #7**)
 - Eric said for City of Brentwood he didn't know of any future buildout that would rely on groundwater
 - Farmers/ag; *Outreach method: targeted/newspaper ad*
 - Don't think we will see ag, East Contra Costa ID provides district water—may be some people who use their potable water as ag water (de minimis user), but don't know who or how many
 - Units of Government; *Outreach method: targeted*
 - Bethany Island Improvement District ; *targeted/newspaper ad*
 - East County Water Management Association: Mike Yeraka spoke with them last—go to meeting and give report
 - Elected Officials; *Outreach method: direct contact*
 - County Supervisor Diane Burgis
 - Ryan to contact (**Action Item #6**)
 - Goal for outreach is make authentic attempt to provide information of interest to stakeholders. Key to document outreach.
 - Identified October 2020 as the second public meeting target

4. Website Review

- Required GSA/GSP postings
 - Lisa did an audit of the sites and found some holes

- Post notice of GSA meetings; some do and some don't
 - Lisa asked the group to check with their own counsel and determine if there is a need related to board actions on the GSA/GSP to actually convene as a GSA. She said she had seen some Boards just show the meetings as a co-listing
 - Lisa explained that she did not want in any way to give legal advice but was simply restating what she understood was required for meeting notice by the GSAs. That is why she suggested they check with their counsels on how to meet requirement as she was not qualified to make that type of recommendation.
 - Latest news and meeting minutes—maybe want to make it more visible/easy to find
 - Individual GSA website review
 - City of Brentwood; SGMA found through search; content was useful
 - ECCID—easy to find and understand
 - County of Contra Costa; SGMA found through search; content was useful
 - Discovery Bay Community Service—upfront, easy to get to, good content
 - Diablo Water District—looks good, easy to get to
 - City of Antioch—harder to find
 - Bryon-Bethany ID—easy to get find, good content
 - For the Cities of Brentwood and Antioch, as well as the County, Lisa will work with others to make SGMA content more transparent/easy to find
- (Action Item #4)**

5. Discussion of other materials need to support the GSA

- FAQs—see **Action Item #8**

6. Communications Plan Dashboard

- Didn't get to this item due to time constraints. Will add to next agenda.

7. Action Items and Next Steps

- For Action Items see table
- Next meeting in March/April—focus on agenda for June meeting and the communication plan dashboard
- Determined quarterly meeting frequency, with the option to increase as necessary