



Meeting Minutes

East Contra Costa County IRWM Region Meeting
 Wednesday – July 10, 2019, 2:00 p.m. to 3:30 p.m.
Action Items in Bold

- 1) Welcome and Introductions
 - Attendees: John Gennrich (Pleasantimes MWC); Maggie Dutton and Mark Seedall (CCWD); Scott Buenting, Phil Hoffmeister, Tracy Shearer (City of Antioch); Paul Detjens (CCC Flood Control); Carl Roner (CCC Public Works Special Districts); Regina Espinosa (BIMID); Dan Muelrath (Diablo Water District)
 - On phone: Mike Mirmazaheri (BIMID/GEI Consultants); Natasha Dunn (SFEP); Chris Lim (CCC RCD); Aston Teneffoss (DWR)

- 2) Approve Previous Meeting Minutes
 - Meeting minutes were approved. First motion by Scott Buenting, second motion by Paul Detjens. No oppositions.

- 3) Update on Existing Grants
 - a. Prop 1 Disadvantaged Community Involvement Grant Program
 - East County DACI Grant Program
 - Ms. Dutton provided an update on this program. Woodard & Curran are continuing to work on the San Joaquin River Funding Area Needs Assessment. A draft is expected sometime in July or August.
 - Water service consolidation project at Santiago Island Village (SIV) on Bethel Island. The LAFCO annexation is complete. The USBR inclusion review is nearly completed; USBR will issue an approval letter shortly. DWD continues to work on the SWRCB Construction grant application to obtain additional funding to connect the SIV community to the DWD water system. There will be a public meeting July 17, 2019 at 6:00PM with SIV residents to discuss the project.
 - Bay Area IRWM Disadvantaged Community Involvement
 - Mr. Lim provided an update on this program. The project has currently been put on hold pending a new grant agreement between DWR and SFEP, and between SFEP and CCC RCD as the local project sponsor. The RCD is hoping to be in contract with SFEP mid- to late August. The RCD hopes to continue their work in the overlap area. RCD stated that they are probably about 40% completed through their original scope of work. Work includes listening sessions in 3 cities to ask questions about community water issues. A final report will be prepared that analyzes collected data and patterns. RCD is hoping to also prepare grant proposals for future implementation funding through this work.
 - SFEP estimates that the Bay Area’s outreach program will be done by the end of the year.

- 4) IRWM Plan Update
- DWR completed its review of the 2019 IRWM Plan update and has accept the Plan as final. **Ms. Dutton will send out DWR’s final evaluation of the plan update to the group for reference.**
 - Participating agencies and Local Project Sponsors may now adopt the revised plan. **Ms. Dutton will send an email to the group with guidance on plan adoption, including the updated plan, sample resolution, and timeline for adoption.**
- 5) Website Update
- The website has been updated to a new hosting server. The website now runs faster and is accessible. Ms. Dutton is working on updating the website pages now. If anyone has any suggested edits, please send them to Ms. Dutton.
 - CCWD has requested that the annual/renewal costs of the IRWM website be reimbursed with grant funding if eligible. **Ms. Dutton will investigate whether current or future grant funding could support the website costs.**
- 6) Prop 1 Implementation Round 1
- CCWD issued an RFP for consultant services to help the East County IRWM group prepare a grant application for this solicitation. Two proposals were received, one from GEI Consultants and another from Duckler Consulting. City of Antioch, City of Brentwood, and CCWD evaluated the proposals. Duckler Consulting ranked higher based on the evaluation criteria and was selected for the job. CCWD is routing the services contract for signature.
 - Mr. Detjens inquired when CCWD will send an invoice to project sponsors for the cost of consultant services. Ms. Dutton estimated that invoices would likely go out in November 2019.
 - The group reviewed the status of the Project Information Forms (PIFs). Once the consultant contract is executed with CCWD, Ms. Duckler will contact all project sponsors to continue revising/refining their PIFs.
 - Local Project Sponsors (LPSs) requested that the East County IRWM region be scheduled for approximately 10AM on the day of the workshop to allow for traveling to Turlock.
 - To prepare for the upcoming Pre-Application Workshop with DWR on August 28th, the group decided to do a practice presentation/run-through prior to the workshop. The practice presentation was scheduled for Wednesday August 21st.
 - Ms. Dutton prepared a handout (attached) describing updated funding requests by the City of Brentwood and CCWD/DWD. The group discussed the funding requests and the justifications described in the handout. The proposal included two requests/recommendations: (1) Provide additional funding to two projects based on additional funding need; (2) Because of the low amount of funding reserved for Round 2 and efficiencies realized in participating in a single solicitation round, allocate the remaining funds amongst the projects such that the East County IRWM region will utilize all of its implementation funding in Round 1.
 - Several concerns were voiced at the funding proposal.
 - The San Joaquin River Funding Area DAC Involvement Grant Program Needs Assessment is not yet complete and the conclusions of the Needs Assessment cannot yet be taken into account to help inform this decision. The Draft Needs Assessment report is scheduled to be released in August 2019.
 - If all of the implementation funding is utilized in Round 1, there will not be implementation funding available to support projects or needs identified in the Needs Assessment.
 - Contra Costa County communicated its opinion that the optics of this process are not desirable, i.e., it appears premature to utilize all funding before fully identifying DAC needs.
 - DWD advised that funding made available to support infrastructure improvements at Bethel Island was supported by Supervisor Burgis.
 - CCWD, one of the proponents of the funding proposal, made a commitment to review the Draft San Joaquin River Funding Area Needs Assessment report when it is released in August 2019 and assess whether a portion of the funding from Implementation Round 1 should be retained for DAC

Projects within East Contra Costa County for Implementation Round 2. The group agreed to this plan. The group will re-evaluate the Round 1 funding allocations at the September 2019 IRWM meeting, or a special meeting if necessary based on the grant application schedule.

- The group conditionally approved the Round 1 funding requests and funding allocations proposed in the attached handout.

7) Other Business & Announcements

- Bay Area IRWM Region Meeting, 7/22/2019, 1:00-2:30pm, Elihu Harris State Building
- East County Water Management Association Meeting, 11/14/2019 11:30am-1:00pm, Big Break Visitor Center

Next Meeting: Wednesday, August 14, 2019, 10:00AM to 11:30PM

Location: Contra Costa County, Conference Room A, 255 Glacier Drive, Martinez, CA 94553

Additional Funding Requests for East County IRWM Meeting - 7/10/2019

(1) Request – City of Brentwood requests an additional \$50K in grant funding to match \$50K in local share, for a total project cost increase from \$400K to \$500K. Proposed grant/match ratio is 50/50. The funding will support expanded recycled water service in the City of Brentwood.

(2) Request – CCWD requests an additional \$248K in grant funding, for a total project cost increase from \$200K to \$448K. This is a DAC project requesting a cost share waiver. This grant funding will be used to perform the annexation and inclusion for four severely DAC water systems on Bethel Island that have water quality, storage, and/or fire flow deficiencies. Funding will support the LAFCO annexation, USBR inclusion review, and CCWD/DWD connection fees for Beacon West water system.

In an effort to get Beacon West off of a high-arsenic well, Diablo Water District built a pipeline for service to Beacon West in 2017/18. **Funding to recover connection fees is limited and constrained based on corresponding project activities required by grant programs.** If connection fees are not recovered with this grant round at the same time as the Beacon West annexation and inclusion, they will not be eligible for grant funding in the future. The connection fees will be issued to the community for payment, which will be a burden on this low-income community.

Public input received at the East County IRWM Needs Assessment workshop was predominately Bethel Island residents seeking drinking water solutions. Both LAFCO and Supervisor Burgis have indicated support for these projects.

The East County IRWM group may consider completing just one round of implementation funding instead of two. A single round would consolidate administration costs and avoid having to go through another application process. Additional funding would be distributed to currently-proposed projects. An example is below.

Table 1. East County Implementation Funding Request Modifications for a Single Round

			Total Project Cost	Original R1 Grant Request	Additional Funds	Modified Request (Single Round)	Percent of Total
1	West Antioch Creek Flood Mitigation and Restoration	City of Antioch	12,550,000	500,000	-	500,000	16%
2	Northeast Antioch Annexation Water and Sewer Facility Installation	City of Antioch	6,625,000	100,000	100,000	200,000	6%
3	Upper Reach of Three Creeks Parkway Restoration Project	CCC FC&WCD	4,043,000	750,000	100,000	850,000	27%
4	Advanced Metering and Leak Detection Project	Diablo Water District	1,800,000	500,000	-	500,000	16%
5	Bethel Island Water Supply & Service Area Consolidation Project	Contra Costa Water District	200,000	200,000	248,335	448,335	14%
6	Citywide Non-Potable Water Distribution	City of Brentwood	400,000	200,000	50,000	250,000	8%
7	Bethel Island Multi-Benefit and Integrated Project	BIMID	1,100,000	300,000	20,000	320,000	10%
8	Grant Administration	Admin (CCWD)	75,000	75,000	20,000	95,000	3%
			26,793,000	2,625,000	538,335	3,163,335	100%